



National Indigenous Economic Development Board (NIEDB)

Ministerial Appointment - Notice of Opportunity

Closing date: Ongoing

The National Indigenous Economic Development Board (NIEDB) seeks to develop a roster of candidates to fill ongoing vacancies as Board members, as well as the Executive positions of Chair, Vice Chair and Ex-Officio.

The National Indigenous Economic Development Board is the only national, non-political organization of its kind in Canada mandated to provide strategic policy advice and guidance to the federal government on issues of Indigenous economic development and opportunities.

Established in 1990, the NIEDB acts as an important link between policy makers, legislators, government departments, and Indigenous and non-Indigenous business and community leaders. Comprised of First Nations, Inuit, and Métis business and community leaders from across Canada, the NIEDB provides counsel on all matters pertaining to Indigenous economic development and helps governments respond to the unique needs and circumstances of Indigenous people in Canada.

The Board is a Ministerial appointed body reporting to the Minister of Indigenous Services Canada (ISC) that is mandated to advise the Minister of ISC and other federal Ministers. The National Indigenous Economic Development Board consists of not more than 13 members to be appointed by the Minister of ISC, one of whom shall be designated by the Minister of ISC as Chairperson of the Board and another of whom shall be designated by the Minister of ISC as Vice-Chairperson.

Board Members are appointed for various terms and may reside anywhere in Canada. The NIEDB holds 4 to 6 in person meetings per year as well as approximately 4 conference calls as needed. Meetings can take place in various locations across the country. The members allocate approximately 30 days for meetings (including travel time, prep time and meetings dates) and an additional 5 days on other NIEDB related duties. Responsibilities are assigned by the Chair of the NIEDB, but could include research, reviewing Board policy work, and enhanced engagement with the government, public, communities, and Indigenous groups.



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ESSENTIAL QUALIFICATIONS

Education

- Must hold a university degree, or have an acceptable combination of education, training, and / or experience.

Experience

- Considerable and demonstrated governance experience as an Indigenous community and/or business leader. Recognition for achievements in this role is an asset.
- Recognized and respected by peers and by relevant communities of interest for discretion and trustworthiness.
- Demonstrated leadership qualities such as accountability, integrity, tolerance, confidence. Results oriented and able to make difficult decisions.
- Experience in the executive direction of a national or regional organization.
- Experience representing the views of a specific group or the public interest in financial and business development organizations.
- Understanding of business principles and the business cycle, including business planning, marketing, financing, and due diligence in making recommendations for program investments.

Knowledge

- Knowledge of the mandate and role of the National Indigenous Economic Development Board.
- Expertise in activities related to Indigenous economic development and related priorities (e.g., innovation, Indigenous entrepreneurship development, youth employment, partnership development, industry sector development, creating financing and information opportunities for SMEs.).
- Knowledge of the current and emerging issues related to Canada's Indigenous peoples, a deep understanding of their cultures, and their vision for Canada.
- Understanding of public policy issues affecting Indigenous economic development.

Asset Qualifications

- Prior experience participating on a governance body, such as a board of directors.
- Effectiveness in communicating with an identified constituency and in transmitting the views of that constituency to outside organizations.
- Demonstrated understanding of client needs, and capability of providing strategic guidance in Indigenous business development and economic development issues.
- Communication skills, in particular, the ability to act as a spokesperson for the Board at public events.



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- Ability to work in close collaboration with private and public sector representatives and in partnership with Indigenous stakeholders.
- Experience and effectiveness relative to negotiations and conciliation.
- Experience in strategic planning.

Fit with Current Board Priorities

- Expertise in activities related to Indigenous economic development and NIEDB's strategic priorities (e.g. Developing a National Indigenous Economic Strategy; Advancing Economic Reconciliation; Regional Economic Development for Indigenous Peoples; Closing the Data Gap on Key Indigenous Economic Indicators)
- Understanding of public policy issues affecting Indigenous economic development.
- Balance of sectoral expertise; urban, rural, northern, and Indigenous community perspectives.
- Complementary expertise or professional interests in areas such as manufacturing, tourism, trade, financial institutions, community economic development, resource development, information technology, consulting, etc.

Personal Suitability

- High ethical standards and integrity
- Independent thinker with sound judgement
- Respect, fairness and impartiality
- Tact and discretion
- Interpersonal skills
- **Willingness to travel to three in person Board meetings across Canada per year.**
- Team oriented and strong communication skills

Language requirements

- Proficiency in both official languages is preferred

Demographic Representation

- Consideration of regional representation factors.
- Consideration of employment equity factors, including gender representation.

Conditions of Employment / Candidates

- Must be a Canadian citizen or permanent resident within the meaning of the *Immigration and Refugee Protection Act*.
- Must be of Canadian Indigenous heritage (First Nation, Métis, or Inuit).



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- Must comply with the requirements of the *Conflict of Interest Act* as well as the ethical and political activity guidelines for part-time public office holders.
- Shall not accept or hold any office or employment inconsistent with their duties and functions.
- Must be prepared to travel and work long hours when required.

Remuneration: Currently under review by the Minister

Additional information

Board Members may reside anywhere in Canada. The Government is committed to ensuring appointments are representative of Canada's regions and official languages, as well as employment equity and diversity with respect to women, Indigenous peoples, persons with disabilities and visible minorities.

The selected candidate must comply with the *Ethical and Political Activity Guidelines for Public Office Holders*. The Guidelines are available under Open and Accountable Government, Annex A: <https://www.pm.gc.ca/en/news/backgrounders/2015/11/27/open-and-accountable-government>

The selected candidate will be subject to the *Conflict of Interest Act*. For more information, please visit the Office of the Conflict of Interest and Ethics Commissioner's Web site at: <https://ciec-ccie.parl.gc.ca/en/Pages/default.aspx>.

Interested candidates should forward their curriculum vitae and/or letter of application to the attention of:

Erin Downey

Manager

National Indigenous Economic Development Board Secretariat

Indigenous Services Canada

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